



Constitution and By-Laws of the East Coast Youth Cricket League (EYCL)

First Edition



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Article 1 – TITLE

This combination of member clubs shall be called the East Coast Youth Cricket League and hereinafter shall be referred to as the EYCL. It shall consist of those member clubs as determined by the Board of Directors (BOD).

Article 2 – OBJECTIVES

The objectives of the EYCL shall be:

- (a) The promotion advancement and protection of the interests of youth cricket.
- (b) To ensure that all cricket matches organized within and by the EYCL are conducted within the **East Coast Youth Cricket League Complete Playing Conditions** and all members uphold the traditions and spirit of the game.
- (c) To make all relevant decisions pertaining to the conduct of games between and involving member clubs and to have binding authority in regards to matters pertaining to games between member clubs.

Article 3 – OFFICES

The principal office of the EYCL for the transaction of business shall be located in either Pennsylvania or New Jersey. It is the responsibility of the BOD to determine the exact location of this office.

Article 4 – MEMBERSHIP

Section 4.01 – INITIAL CRITERIA FOR MEMBERSHIP ELIGIBILITY

Membership shall be open to any bona fide cricket **club** that is located in one of these states (Pennsylvania, New York, New Jersey, Maryland, Virginia, Delaware, and the District of Columbia) and that maintains a roster of at least 15 players.

Section 4.02 – ADMISSION

Applicants shall be admitted to membership upon:

- (a) Written application,
- (b) Approval by the Board of Directors,
- (c) Payment of any fees or dues,
- (d) Possession of the proper documents as the board of directors shall prescribe.

Section 4.03 – FEES & ASSESSMENTS

- (a) The Membership fees payable to the EYCL by each member club shall be determined annually by a resolution of the Board of Directors. The amount and the date by which the fees or dues shall be determined by the Board of Directors. The Membership fees are effective from April 1st each year and are payable by 1 April.
- (b) Assessments: Member Clubs are subject to assessments which may be levied and collected in an amount and in a manner as may be determined from time to time by a resolution of the Board of Directors.
- (c) Fees and Assessments shall be due and payable within thirty days of invoice. Members failing to pay by the due date shall not be eligible for inclusion in league schedules or post-season competition.



Section 4.04 – MEMBERSHIP LIST

The Association shall keep a membership list containing the effective date and membership status and the contact details including email, fax, and telephone number of each member club. Termination of the membership of any member shall be recorded, together with the date and circumstances under which such membership ceased. The membership list shall be kept at the Association's principal office or and shall be available for inspection by any Director or member as provided in Article 5. Notwithstanding any other provision of these By-laws, the membership list shall not be available for inspection by any other person except as required by law and except when authorized by the President and Secretary in writing.

Section 4.05 – NON-LIABILITY OF MEMBERS

No member of this Association shall be personally liable for the debts, liabilities or obligations of the Association.

Section 4.06 – TERMINATION OF MEMBERSHIP

- (a) **BY RESIGNATION:** Any member club may resign at any time upon the delivery of a written request to the President and Secretary of the Association. Fees are non-refundable.
- (b) **FAILURE TO PAY FEES, ASSESSMENTS, AND FINES:** The membership of any member shall automatically be terminated upon failure of payments of Fees Assessments or
- (c) Fines within the specified time period.
- (d) **REINSTATEMENT AFTER TERMINATION:** The Board of Directors may reinstate a terminated member on such terms, as they deem appropriate upon receipt of a written request addressed to the President or Secretary of the Association.

Section 4.07 – FINES SUSPENSION AND EXPULSION

In addition to the termination of membership as provided in Article 4.06, a member may be fined, suspended, or expelled for a good cause as provided below:

- (a) **GOOD CAUSE:** As used herein requires that the member either has failed or continues to fail to abide by the Constitution and By-laws of the Association, or with any of the Rules and Regulations of the Association, has failed or continues to fail to pay any fine imposed, or for any reason decided by the Board of Directors.
- (b) **APPEAL:** Members that are terminated shall receive written notice stating that its membership is suspended and the reasons therefore. The member shall have the opportunity to present its case before the Board of Directors. An appeal shall be made no later than 15 days from the date when such decision was conveyed to the members.
- (c) **VOTING ON EXPULSION:** The decision to expel or suspend a member shall require a two-thirds majority of the Board of Directors.
- (d) **TERMINATION OF RIGHTS:** All rights of a member in the Association shall cease upon
- (e) Expulsion.



Article 5 –BOARD OF DIRECTORS

Section 5.01 – STRUCTURE

- (a) The EYCL shall be governed by a Board of Directors (BOD) consisting of one delegate from each member **club** defined in Article 4.01, which shall elect the Executive Officers of the Association. Each Director shall have one vote at any meeting of the Board, subject to restrictions outlined in Article 5, Section 5.09.
- (b) In the case that a member club elects to enter multiple teams into the league, that club shall still **only be entitled to have one delegate** in the BOD, regardless whether those teams are in the same or different age groups.

Section 5.02 – DUTIES AND POWERS

- (a) The Directors of the Board shall determine overall policy, approve budgets and set guidelines, priorities, and while acting through the executive committee, manage the affairs of the EYCL.
- (b) The Directors shall supervise all officers, agents, and employees of the association to assure that duties are properly performed. The Directors shall also have the responsibility to appoint, remove, employ, discharge, and except as otherwise provided in these by-laws, prescribe the duties and fix the compensation, if any, of all officers, agents or employees of the Association.
- (c) The Board of Directors may, in its sole discretion, authorize any officer or agent to enter into any contract or execute any instrument in the name of, and on behalf of, the EYCL and such authority may be general or specific, and unless so authorized by the Board of Directors, no officer, agent, or person shall have the power or authority to bind the EYCL by any contract or engagement or to pledge its credit or render it liable for any purpose or to any amount.

Section 5.03 – QUALIFICATIONS

Any member over the age of 18 is eligible to be appointed a Director of the Association.

Section 5.04 – APPOINTMENT OF DIRECTORS

Each member shall appoint one Director and one Alternate Director to the Board. Such appointments shall be made in writing to the secretary of the EYCL. The Alternate Director may attend meetings but may vote only if the Director appointed by the team is absent. A second alternate may be appointed in writing to the Secretary of the EYCL provided notification is received not less than a week before the scheduled date of the meeting.

Section 5.05 – TERMS OF OFFICE

Each Director shall hold office until a successor is appointed by a member team as provided in Article 5.04.

Section 5.06 – MEETINGS OF THE BOARD OF DIRECTORS

- (a) Regular meeting of the Board of Directors shall be held a minimum of four times a year, one of these being the Annual General Meeting (AGM) and at least two others being held during the cricket season.
- (b) The AGM shall be held by the end of the first week of November at a time and place decided by the Board. Proposals other than those related to changes in the Constitution and by-laws and the Standing Rules, shall be carried by a 2/3rd majority of those eligible to vote.
- (c) Special Meetings of the Board of Directors shall be held whenever called by the
- (d) President or on receipt by the Secretary of the Association of a request signed by each of the Directors of the Board of at least 1/2 member teams. Notice of Special meeting and its agenda shall be circulated to all member teams at least 4 days before the date of the meeting. No resolution shall be carried without a two-third vote of those present and eligible to vote. No other business except that indicated on the agenda shall be dealt with.
- (e) Notice of board meetings and Executives Officers meeting shall be given in writing by the



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secretary of the association to each Director by mail, email or fax at least 7 days before the date of the meeting. Notice of the AGM shall be given at least 14 days and not more than 50 days before the meeting dates.

- (f) **QUORUM:** No resolution or business requiring a vote of the board may be transacted unless a quorum is present. A quorum shall consist of 2/3rd of all Directors. Unless a greater number is expressly required by these by-laws, every act or decision done or made by the majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors. There is to be no voting by proxy.
- (g) **CONDUCT OF MEETINGS:** The President, or in his absence the Vice President, shall act as Chairman at Board meetings. The rules contained in 'Roberts Rules of Order Revised' shall govern all General Meetings and the meetings of the board of Directors and the Executive Committee, except where such rules may conflict with the Constitution and By-laws and the provisions of law.

Section 5.07 – RESIGNATION

A Director may resign at any time by giving written notice to the President or to the Board of Directors.

Section 5.08 – NON-LIABILITY OF DIRECTORS

The Directors shall not be personally liable for the debt's liabilities or other obligations of the Association.

Section 5.09 – RESTRICTIONS ON VOTING

Upon admittance to the EYCL, new members and their Directors/Alternate Director shall serve a probationary period of 2 years. This will last until the end of the first season of the membership, which will coincide with the end of the season, Annual General Meeting. During this period, the Director/Alternate Director of the new member shall not be entitled to vote at any Board of Director meetings, including regular and special meetings of the BOD. They shall be allowed to attend all meetings and voice opinions and concerns but shall not be involved in any of the voting processes. After the probationary period has ended, new members shall assume all voting rights and privileges of existing members. If an existing member does not send a Director/ Alternate Director or a representative from their club to a BOD Meeting, that member club shall have its voting privileges suspended for the balance of the season. This suspension is not subject to appeal.



Article 6 –EXECUTIVE OFFICERS

Section 6.01 – NUMBERS & TITLES

The officers of the Association shall be the President, Vice President, Secretary, Treasurer, Fixtures Secretary, and Public Relations Officer. An officer of the Executive Committee cannot simultaneously serve on the Board of Directors. The Board may appoint other officers or agents as it deems necessary, and such officers shall serve such terms, have such authority, and perform such duties as may be prescribed from time to time by the Board of Directors. The total number of officers shall not exceed nine.

Section 6.02 – QUALIFICATIONS, ELECTION AND TERMS OF OFFICE

- (a) Any member of a member team is eligible to be an officer of the Association.
- (b) Candidates shall be nominated by members of the Board of Directors, who in turn shall review the qualifications and experience of the candidates. Appointments shall be made based on the candidate's ability-6.12.
- (c) Election of Officers shall be held at the intervals and for the terms of office shown below:
 - a. President, Treasurer, Secretary shall hold office for a nominal period of one year commencing immediately upon appointment by the board of directors at the Annual General Meeting (AGM)
 - b. Vice President, Fixtures Secretary, and Public Relations Officer shall hold office for a nominal period of one year, commencing immediately upon appointment by the Board of Directors at the AGM.
 - c. Officers, other than those appointed pursuant to section 6.06 of this Article, shall be elected by a majority vote of the Board of Directors at an Annual General Meeting. Each Officer shall hold office until he resigns or is removed or is otherwise disqualified to serve, or until his successor is elected.

Section 6.03 – FUNCTIONS OF THE EXECUTIVE OFFICERS

The officers shall deal with all the administrative matters and shall prepare the business and accounts to be dealt with at the meetings of the board. The administrative matters shall consist of routine EYCL business activities, including correspondence, accounting, collection of fees, reimbursements, insurance matters, schedules of games, organization of social events and functions, announcements and preparation of notices. It shall also deal with all matters concerning umpires, grounds and general facilities and shall transact any business delegated to it by the board. Executive Officers shall not amend or suspend any provision of the Constitution and By-laws, the standing rules of the Association or motions passed by a vote of the Board of Directors.

Section 6.04 – REMOVAL AND RESIGNATION

Any officer may be removed for good cause (4.08) by a Board of Directors at a Special meeting. The motion to remove an officer shall be promulgated in the notice of the meeting and shall be a Special Order of that meeting. The Board must vote by a majority of two thirds to remove the officer. Any officer may resign at any given time by giving written notice to the President or Secretary of the Association.

Section 6.05 – VACANCIES

Any vacancy in the Executive office shall be filled by election at the next regular meeting or at a Special meeting of the Board of Directors except that the Board may at its discretion defer replacement of the President until the next Annual General Meeting. Election of officers at a Special Meeting shall be by a 2/3 majority.



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Section 6.06 – MEETINGS

The Executive Officers shall meet periodically as necessary to conduct the business of the Association, at the discretion of the President. Notice of meeting shall be as provided as per Article 5.06 here-in. Members of the board shall be entitled to attend all Executive Officers meetings

Section 6.07 – DUTIES OF THE PRESIDENT

- (a) The President shall be the Chief Executive Officer of the Association and shall, in general, subject to the control of the Board of Directors, supervise and control the affairs of the Association. He shall perform all duties incident to the office and such other duties that may be required by law, by the Articles of Association, by these Bylaws, and which may be prescribed from time to time by the Board of Directors.
- (b) The President shall preside at all EYCL meetings. He shall be an ex-officio member of all committees and sub committees. Unless he is unable to attend, he shall act as moderator of all meetings of the Board of Directors.
- (c) The President shall provide leadership of the EYCL and shall strive at all times to ensure the enjoyment of the game by all participants, to promote the game in the local areas and improve the standard of fairness, umpiring, playing and facilities.

Section 6.08 – DUTIES OF THE VICE PRESIDENT

In the absence of the President, the Vice President shall perform all the duties of the President, and when so acting, shall have all the powers of, and be subject to all the restrictions of the President.

Section 6.09 – DUTIES OF THE SECRETARY

The Secretary shall:

- (a) Certify the by-laws. Certify and keep the original, or a copy, of these by-laws as amended
- (b) Keep a book of the minutes of all meetings of the Directors and Executive officers, recording there in the time place of holding, whether a Regular or Special meeting and if Special how authorized. The record shall include the manner and date of the notice there-of, the names of the Directors and Executive officers present and the proceedings thereof.
- (c) Ensure that all notices of meetings and their agenda are duly given in accordance with the provision of these by-laws.
- (d) Maintain the membership list as prescribed in Article 4.05, here in.
- (e) Exhibit at all reasonable times to any Director or member of the Association, the by-laws, membership list, and the minutes of the meetings of the Board of Directors of the Association.
- (f) Circulate minutes of meetings. Minutes are to be available within 7 days. If no objections they are to be adopted automatically.
- (g) In general, perform all duties incident to the Office of the Secretary as required by these By-laws and which the Board may assign from time to time.

Section 6.10 – DUTIES OF THE TREASURER

- (a) The Treasurer is responsible for keeping an accurate financial record of all receipts, disbursements, assets liabilities and retained earnings.
- (b) The Treasurer is responsible for filing proper adequate and complete tax returns where required under federal, state and city laws. He shall seek to maintain the nonprofit status under section 501 (c)(3) of the Internal Revenue Code
- (c) The Treasurer may not borrow money or issue funds or checks except as he is authorized to do so by these By-laws or the Board of Directors and/or executive committee. The Treasurer or the President must sign all checks, disbursing Association funds.



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- (d) At each Board of Directors meeting the Treasurer shall present a brief written report on the finances of the Association, he shall answer all questions on financial matters.
- (e) At the Annual General Meeting the treasurer shall present a complete and detailed financial report showing all disbursements and receipts of the Association for the preceding year. This final Annual Financial Report shall have been audited or by an audit committee appointed by the Board and shall be signed by the Treasurer. Upon acceptance of the report by the Board, the President shall countersign it.
- (f) At the first Regular Meeting of the Board of Directors following the end of the fiscal year the Treasurer shall produce a projected budget for the forthcoming season. At the time of presenting an Annual Budget, the Treasurer shall also give the Board recommendation for fund raising.
- (g) Following the Board of Directors resolution regarding membership fees 4.03, the Treasurer shall send to the membership where applicable, notice of annual membership fees and any assessments fixed by the Board. All such fees and Assessments shall be payable within 30 days of invoice. From time to time the Treasurer shall send out notices of assessments as prescribed by the Board.
- (h) The Treasurer shall maintain complete, accurate and current books relating to the financial status of the Association. An Officer of the Association or a Member of the Board of Directors may inspect these books at all reasonable times. These books shall be subject to audit by an audit committee appointed by the Board of Directors, at such intervals and times as directed by the Board or by the President.

Section 6.11 – DUTIES OF THE FIXTURES SECRETARY

- (a) The Fixtures Secretary is responsible for the preparation of match fixtures and schedules for league games and all knock out competition games.
- (b) The Fixture Secretary shall be responsible for the collection of score sheets of all matches played in the respective divisions and the computation and promulgation of the league standings and players statistics. The Fixtures Secretary has the right to appoint a member of the Board of Directors to help in this regard
- (c) The Fixtures Secretary shall be responsible for maintaining the eligibility roster for all players playing in the league.

Section 6.12 – DUTIES OF THE PUBLIC RELATIONS OFFICER (PRO)

- (a) The PRO is responsible for all media promotion of the EYCL. The PRO is authorized to act on behalf of the Association in dealing with Newspapers TV radio and other forms of mass communication.
- (b) The PRO shall be responsible for maintaining the web site of the Association and can appoint experts to help in this regard.
- (c) The PRO shall be responsible for the promotion and organization of all fundraising events held by the Association.

Section 6.13 – NON-LIABILITY OF EXECUTIVE COMMITTEE MEMBERS

Members of the Executive Committee shall not be personally liable for the debts, liabilities or other obligations of the Association.



Article 7 – COMMITTEES

Section 7.01 – AD HOC COMMITTEE

Ad Hoc Committees for specific purposes or activities may be appointed from time to time by the Executive Committee.

Section 7.02 – DISCIPLINARY COMMITTEE

The executive committee shall refer all disciplinary matters to the Board of Directors. Any dispute involving member clubs shall be dealt with by the Board of Directors.

Section 7.03 – TERMS OF OFFICE

Each committee shall serve until it has fulfilled its mandate as prescribed by the Executive Committee. Each committee shall disband after it has delivered its findings.

Section 7.04 – VACANCIES

Vacancies on any committee may be filled for the un-expired portion of the term in the same manner as provided in the case of the original appointment.

Section 7.05 – QUORUM

A majority of the whole committee shall constitute a quorum of such committee and the act of a majority of the members present at a meeting at which a quorum is present shall be an act of committee.

Article 8 – PROHIBITED ACTIVITIES

No part of the net earnings of this Association shall inure to the benefit of, or be distributable to, its members, directors, officers, or other private persons, except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered. No substantial part of the activities of the corporation shall be in carrying on propaganda or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activities not permitted to be carried on by an association exempt from federal income tax under section 501(c) (3) of the Internal Revenue Code.

Article 9 – DISTRIBUTION OF ASSETS UPON DISSOLUTION

Upon dissolution of the EYCL, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the association, dispose of all of the assets of the association exclusively for the purposes of the association in such a manner, or to such organization that shall qualify as an exempt organization under section 501 (c) (3) of the Internal Revenue Code as the Board of Directors shall determine, or to federal, state or local governments to be used exclusively for public purposes. Any such assets not so disposed of shall be disposed of by the Superior Court of the County in which the principal office of the association is then located, exclusively for such purposes or such organizations as the court shall decide.

Article 10 – CONSTITUTION TO BE BINDING ON MEMBERS

Each member of the EYCL on being admitted shall be furnished with a copy of the Constitution of the



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Association and shall thereupon become bound thereby. By accepting membership each club recognizes the EYCL as the final tribunal on all matters concerning the game of cricket and shall obey all its decisions.

Article 11 – AFFILIATIONS

The EYCL may affiliate with other cricketing bodies in the USA and elsewhere if deemed to be in the best interest of the EYCL.

Article 12 – BY-LAWS

Section 12.01 – BY-LAWS

These By-laws shall become effective immediately upon their adoption. Amendments to these Bylaws shall become effective immediately upon their adoption unless the Board of Directors in adopting them, as hereinafter provided, directs that they shall take effect at a later date

Section 12.02 – AMENDMENTS

Subject to any limitations imposed by the provision of law applicable to the amendment of By-laws of non-profit organizations, these By-laws may be amended as follows: By two thirds vote of the Directors at any Regular meeting or Special Meeting at which a quorum is present. Written notice of such meetings in accordance with Article 5.06 herein shall state the intent to amend the By-laws and shall include the full text of each proposed amendment.

Section 12.03 – CERTIFICATION AND INSPECTION

The original or a copy of the By-laws as amended to date and certified by the Secretary of the Association shall be kept in the principal offices of the association, and shall be open to inspection by the members at all reasonable times. A copy of the By-laws and amendments shall be provided to all member clubs.

Article 13 – TRANSITIONAL STRUCTURE

The governance structure for EYCL during the season, herein defined as running from April 30th to the AGM (which shall be held sometime during the first week of November), shall be as follows:

- (a) The individuals who were part of the NATA Cricket Committee shall comprise the EYCL Executive Committee. The Executive Committee (EC) shall delegate the responsibilities in 6.06 –6.12 amongst the members of the EC. The EC shall reserve the right to consult with experts in order to carry out these responsibilities, and may appoint other officers or agents as it deems necessary, and such officers shall serve such terms, have such authority, and perform such duties as may be prescribed from time to time by the EC.
- (b) Each club shall nominate their delegate to the BOD under Article 5, Sections 5.01, 5.03, 5.04, and 5.05. During the season, the BOD shall advise the EC, but will not have the final say in decisions taken by the EC.
- (c) The first official meeting of the BOD shall be the AGM. At this meeting, the EC shall be dissolved, and the BOD shall elect members to fill the positions mentioned in 6.01 using the process outlined in 6.02. After this election, Article 13 shall no longer be in effect and Articles 1 –12 shall be in full effect.